

**Wheeler Farm Holiday Market Managed by the Salt Lake County Parks Department  
2024 VENDOR APPLICATION**

Applicant Name: \_\_\_\_\_

Owner/Contact Name(s): \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-Mail: \_\_\_\_\_

(Most Market communication will be done via email—please make sure you print and use a valid address that you check often.)

Website: \_\_\_\_\_

Social Media Handles \_\_\_\_\_

**Applicants are responsible for permits from the Health Department and/or the Utah Department of Agriculture. If a permit is required for operation, a copy of the applicable permits MUST BE ATTACHED TO THE APPLICATION or the vendor will be unconsidered. Please refer to the Food Establishment Registration Rule R7-540 or the “Licensing” section of the Wheeler Farm Sunday Market Vendor Handbook.**

Please list all the products Applicant plans to sell at the market: \_\_\_\_\_

\_\_\_\_\_

Does Applicant make the above products itself? YES \_\_\_\_\_ NO \_\_\_\_\_

Does Applicant select materials for creating product from local sources? YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please indicate where/which local grower(s) or producer(s) you purchase supplies from:

\_\_\_\_\_

\_\_\_\_\_

**How many Items do you generally have in the following price ranges?**

\_\_\_\_\_ <\$10      \_\_\_\_\_ \$11-\$30      \_\_\_\_\_ \$30-\$50      \_\_\_\_\_ >\$50

**Before Submitting this application, Applicant has:**

- Included the annual non-refundable application fee (\$35) if applicable.
- Included all legally required permits and certifications.
- Reviewed this Application to ensure it is complete.
- **Read the Market Rules and Regulations stated in the Market Handbook.**
- **Included 5-8 product photos. Applications without photos will be disregarded.**

**By signing below, Applicant certifies to the best of his/her ability that the information herein contained is accurate and correct.**

APPLICANT PRINT NAME: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# MARKET VENDOR FEES:

## **ALL APPLICATIONS MUST BE TURNED IN WITH A NON-REFUNDABLE APPLICATION FEE OF \$35.00\***

The Holiday Market at Wheeler Farm is a **two and a half day market**, the Market runs November 29th through December 1st. Vendors are expected to stay for the FULL market operating time—hours are 5:00-8:00pm Friday and 9:00am - 5:00pm Saturday and Sunday. You must commit to all days of the Market to be considered.

Fees: 6'x6' space \$250 for all days Application fee: \$35\*

\*The application fee is paid annually. If you have already paid the application fee for 2024 you will not have to pay an additional application fee.

## **THIS IS AN APPLICATION!**

Filling out the application does **NOT** guarantee an award of booth space at the Market. Once your application has been received with the Application Fee, Applications will be reviewed and Vendors will be selected by a Selection Committee based on the Selection Criteria provided in the Market Handbook. Applicants who are selected for a Market Booth will be required to sign a contract.

### **TO TURN IN YOUR APPLICATION:**

- Pay Your Application Fee. This can be done ONLINE or in person when you turn in your application.
- REMEMBER: COPIES OF APPLICABLE PERMITS OR CERTIFICATES MUST ACCOMPANY ALL APPLICATIONS.
- INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.
- Please read fully the Market Vendor Handbook, as well as the enclosed Rules and Regulations.
- **Include photos of your product with application. Applications without photos will be disregarded.**
- **DUE: October 24, 2024. Late Applications will be considered on a first come, first serve basis.**

**EMAIL COMPLETED APPLICATIONS TO SHOESCH@SALTLAKECOUNTY.GOV**