



## Open Space Land Acquisition or Conservation Easement Pre-Application

### Pre-Application Form

Using the space provided, please complete this form and submit by email or print and mail. More information, definitions, and resources can be found at <https://slco.to/open-space>. Incomplete forms will not be accepted. **Applications will be reviewed within 90 days after the 1st of the month from when it is received. For questions, please call Salt Lake County Parks and Recreation at (385) 468-1800.**

#### Section A: Threshold Criteria

Your project must meet ALL five (5) threshold criteria to qualify for consideration.

1. ☐ In Salt Lake County. The majority of the property must be within Salt Lake County.
2. ☐ Willing landowner. The property owner should be engaged in the conservation of the property and willing to enter into good faith negotiations with the County.

Open space conservation values. Salt Lake County protects lands that provide multiple public benefits.

- ☐ Check any and all of the following conservation values that apply to your project. You will have the opportunity to describe other values later in this application.

- |   |   |   |
|---|---|---|
| <input type="radio"/> Bonneville Shoreline Trail  | <input type="radio"/> Watershed, wetland                    | <input type="radio"/> Adjacent to existing open space                 |
| <input type="radio"/> Jordan River Parkway Trail  | <input type="radio"/> Surface or subsurface water           | <input type="radio"/> Included in local or regional planning document |
| <input type="radio"/> Parleys Trail               | <input type="radio"/> Riparian habitat                      | <input type="radio"/> Provides a buffer between communities           |
| <input type="radio"/> Other regional Trail system | <input type="radio"/> Wildlife/migratory habitat            | <input type="radio"/> Provides recreation access                      |
| <input type="radio"/> Agricultural land           | <input type="radio"/> Rare, endangered or sensitive species | <input type="radio"/> Provides scenic views                           |
| <input type="radio"/> Great Salt Lake shoreline   | <input type="radio"/> Unique or native vegetation           | <input type="radio"/> Archeological or historical features            |

4. ☐ Land acquisition or conservation easement only. Open space funds cannot be used for restoration, mitigation, improvements, developed parks, or non-historic structures.
5. ☐ Clear title. The appropriate title and ownership appear to be free of obvious problems.

**If your project meets ALL five threshold criteria, please complete the rest of this pre-application form.**

Project name:

Total acres:

Address or location:

Acres to be preserved by fee title purchase:

Municipality or nearest city:

Acres to be preserved by conservation easement:

Parcel number(s):

### Section C: Applicant Information

Property owner:

Address:  City:  State:  Zip:

Phone:  Email:

Contact person/Applicant  
if other than property owner:

Address:  City:  State:  Zip:

Phone:  Email:

Relationship to project, check all that apply:

☐ Realtor ☐ County agency ☐ Community council

☐ Land Trust ☐ 501c3 ☐ Municipality

☐ Other, describe:

Additional contacts:

Name:  Phone:  Email:

Name:  Phone:  Email:

If you are working with a land trust, please list it here:

Are you aware of any legal disputes or conflicts relating to the property or proposed project? If yes, describe.

☐ No ☐ Yes

## Section D: Project Description

Property's current and past use:

Surrounding properties and area including neighborhood characteristics:

Proposed use and purpose for the property if it is acquired and protected as open space:

Describe access to the property (nearest road, trail, or other public right of way), including any limitations:

Has there been any community discussion about preserving or developing this land?

## Section E: Budget

Salt Lake County Open Space Trust Fund gives priority to projects that are either adjacent to existing open space or that are connected to regional trail systems. Consideration is also given to projects that have funding partners.

amount requested  
from Trust Fund: \$

total project budget: \$

% of total project cost:

NOTE: all Open Space recommendations are contingent on an appraisal and other due diligence.

Are you requesting open space funds for a fee title purchase or conservation easement or if a combination of both, describe.

☐ fee title

☐ conservation easement

☐ combination:

Who will hold fee title?

Who will hold the conservation easement?

List all other sources and amounts of project funding and indicate whether it is secured, pending, or to be identified.

Amount	Source	Secured	Pending	To be identified
\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
\$ <input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are you aware of other sources of funding? If so, please describe:

Has a professional appraisal been been? If yes, the appraised amount:

## Section f: Community Support

List the organizations, agencies, and names of individuals that are supporting this application

## Section G: Supporting Documents

If your pre-application is accepted, you will be asked to complete a final application with additional information. Check the appropriate box below if you currently have any of the following. Please do not send them at this time.

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Real estate listing        | <input type="checkbox"/> Legal description |  |
| <input type="checkbox"/> Mineral rights             | <input type="checkbox"/> Water rights      | <input type="checkbox"/> Letters of support          |
| <input type="checkbox"/> Easements or right of ways | <input type="checkbox"/> Encumbrances      | <input type="checkbox"/> Relevant planning documents |

To complete and send this form:

1. Save a copy on your computer as a PDF. Your draft can be attached to an email for editing and contribution by others.
2. Submit the final version via email to **recreation@saltlakecounty.gov**.
3. Forms can also be printed and mailed to:

**Open Space Program**

Salt Lake County Complex  
2001 S. State Street, S4-700  
Salt Lake City, UT 84190