



Community and Support Services Advisory Council
Thursday, January 10, 2019 • Luncheon Meeting • 11:30 AM – 1:30 PM
Salt Lake County Government Center, South Building – Room S2-950

AGENDA

1. Welcome and Introductions Michael Gallegos, Director, Housing & Community Development
2. Brief overview of funding received by SLCO & allocation process Michael Gallegos
3. Outcome Overview Gwendolyn Reynolds, Sorenson Impact Center
4. Open Meetings Training Melanie Mitchell, Salt Lake County District Attorney’s Office
5. Administrative Issues Karen Wiley, Division of Housing & Community Development
 - a. Review of Committee Paperwork
 - b. Paperwork completion
 1. Disclosure
 2. Sexual harassment Policy
 3. Volunteer Contract
 - c. Dietary Restrictions and preferences
 - d. Standard Operating Procedures
 - e. CSSAC Member Roles & Responsibilities
 - f. Volunteer Hours
6. Review of Binder Materials. Karen Kuipers, Division of Housing & Community Development
 - a. List of Applications
 - b. Summary of Applications
 - c. FAQ & Appendices
 - d. Scoring Worksheets
 - e. Copies of administrative documents
7. ZoomGrants™ Training Karen Kuipers
 - a. Navigation & Committee Member Notes
 - b. Viewing embedded Videos
 - c. Process to access Salt Lake County Internet
 - d. Changes in application format and budgets
9. Other
 - a. Confirm Meeting Dates/Times for FY19
 - b. Review agenda for January 17th meeting
 - c. Questions
10. Adjourn

Next Meeting January 17th, Room S2-950

