



**Community and Support Services Advisory Council**

**Thursday, February 22<sup>nd</sup>, 2018 ▪ Luncheon Meeting ▪ 11:30 AM – 1:30 PM**

Salt Lake County Government Center, South Building – Room S2-950

AGENDA

1. Welcome & approval of February 15<sup>th</sup> meeting minutes..... *Lloyd Alexander*
2. Proposed amendments to CSSAC Operating Procedures and Member Responsibilities.....*Karen Kuipers*
3. Follow up on issues, questions, concerns from February 15<sup>th</sup> .....*Karen Kuipers*
4. Intent to abstain/recuse from any of Group #7 Applications (Binder Tabs 19, 20, 21, 22 & 23)
5. Discussion Review Group #7 Applications (Substance Abuse Including Alcohol Abuse: *First Step House – Employment Prep & Placement Program; Helping Hand dba The Haven – Residential Substance Abuse Treatment & Transitional Housing/Sober Living; Journey of Hope - HER Case Management Program; Odyssey House – Parents with Children Program; Odyssey House – Transitional Living Services* )

<b>Application Section(s)</b>	<b>Question #'s</b>	<b>Sub-Committee</b>
➤ Justify the Need (Need)	➤ 21-22	Glenda, Stephen & Rocio
➤ Help us to Understand the People Served	➤ 23-24	
➤ Logic Model – Agency Narratives (Scope of logic model is for entire program)	➤ 4-9	Stephanie T, AJ & Stephanie W
➤ Logic Model – HCD Worksheet (Scope of logic model specific to selected performance indicators)	➤ 10-20	
➤ Help us to Understand Programming (Program Design)	➤ 25-35	Lloyd, Jen & Matt
➤ Budget & Leverage	➤ 44 (+tables)	Syd & Troy
➤ Help us to Understand the “System” (Coordination, Cooperation & Collaboration)	➤ 36-37	Michele, Tyler & Stephanie H
➤ Management Ability & Agency Capacity	➤ (Tab #2) 6-15	
➤ Executive Summary & Agency Overview	➤ 1-3	ALL
➤ Overall quality of application	➤ Full application	

*\*Videos to be viewed by committee prior to discussion: First Step House (Employment Prep & Placement) – 2:51; The Haven (Residential & Transitional) – 4:06; Journey of Hope (HER Case Management) – 3:09.*

6. Identify staff follow-up / Review Group #7
7. Plan for next meeting: Review of Group #8 Applications (Refugee & Immigrant Programs and ESL).
8. Adjourn **Next Meeting March 1<sup>st</sup> Room S2-950**

