

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL  
(CEDAC) MEETING MINUTES**

| Date/Time                               | Location  | Attendees   |
|---|---|---|
| February 13, 2018<br>11:30 AM – 2:00 PM | County Government Center<br>2001 South State Street<br>South Building,<br>Room S2-950 | <b>CEDAC:</b> Lynn Feveryear, Ryan Henrie, Allen Litster, Susan Gregory, David Martin, Leslie Jones, Kumar Shah, Todd Richards, Laynee Jones<br><b>Michael Anderson, Tyler Money</b><br><b>Staff:</b> Karen Wiley, Karen Kuipers, Amanda Cordova, Stephnie Gyllenskog<br><b>Excused:</b> Teresa Young |

**Agenda**

- Welcome & “Getting Acquainted Question” – What Is Your Favorite Food Dish?
- Approval of February 6<sup>th</sup> meeting minutes
- Update by Staff on Infrastructure Clarifications – Group #1
  - a. Midvale City, Asian Association, Columbus Community Foundation and First Step House
- Update by Staff on Round 2 Applications
- Review of any Conflicts of Interest for applications in Group #3 – Facility Improvements
- Discussion of Facility Improvements Applications #'s 6-9
  - a. Helping Hand Assoc. dba The Haven: George Housing Transition Housing Apartment Unit Upgrades
  - b. Odyssey House, Inc.: Parents with Children Program HVAC Renovation Project
  - c. Project Reality: Parking Lot Replacement
  - d. Volunteers of America, Utah: Adult Detoxification Center HVAC, Partial Roof Replacement, Bathroom Renovation
- Areas of Focus
  - a. Need & Benefit – *Tyler & Lynn*
  - b. Program Design – *Leslie & Michael*
  - c. Project Goals and Outcomes – *Kumar & Allen*
  - d. Agency Capacity & Sustainability – *David & Susan*
  - e. Cooperation & Collaboration – *Ryan & Susan*
  - f. Budget & Leveraging Resources – *Laynee & Todd*
- Identify staff follow-up
- Assignments for next meeting – Review & Score Applications  
Housing – Group #4 Applications #10-11
- Other Business
- Next Meeting Tuesday – February 20th 11:30 am Room S2-950

| Topics  |   | Motions & Action Items   |
|---|---|--|
| Welcome – Getting Acquainted                                | Members went around the room and mentioned their favorite food dish.            |  |
| Approval of February 6 <sup>th</sup> meeting minutes        | The chair asked to approve the minutes.   | Kumar moved to accept the minutes. Susan seconded. Minutes approved. |
| Update by Staff on Infrastructure Clarifications – Group #1 | Karen W. informed the group the agency responses for the infrastructure project |  |

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| Midvale City, Asian Association, Columbus Community Foundation and First Step House Update by Staff on Round 2 Applications   | clarifications were emailed to them and they have a hard copy of the information in their meeting packet. She briefly went over the responses for each program. Members requested another response from Asian Association on costs for energy & requested a clarification on number served from Columbus Foundation.  |  |
| Review of any conflicts of interest Group #3 Facility Improvements  | There were no conflicts of interests declared.  |  |
| <p>Areas of Focus</p> <p>a. Need &amp; Benefit – <i>Tyler &amp; Lynn</i></p> <p>b. Project Goals and Outcomes – <i>Kumar &amp; Allen</i></p> <p>c. Program Design – <i>Leslie &amp; Michael</i></p> <p>d. Budget &amp; Leveraging Resources – <i>Layne &amp; Todd</i></p> <p>e. Agency Capacity &amp; Sustainability – <i>David &amp; Susan</i></p> <p>f. Cooperation &amp; Collaboration – <i>Ryan &amp; Susan</i></p> | <p>Members discussed each of their areas of focus and gave their scores for the following:</p> <p>a. Helping Hand Assoc. dba The Haven: George Housing Transition Housing Apartment Unit Upgrades</p> <p>b. Odyssey House, Inc.: Parents with Children Program HVAC Renovation Project</p> <p>c. Project Reality: Parking Lot Replacement</p> <p>*d. Volunteers of America, Utah: Adult Detoxification Center HVAC, Partial Roof Replacement, Bathroom Renovation</p> | <p>*In the interest of time, Michael moved to review application #9 Volunteers of America, Utah to next week. Laynee seconded the motion. Motion was approved.</p> <p>The chair reminded Advisory Council members that we have a limited time to discuss the applications. He suggested that: 1) Normally, not every Council member needs to give detailed comments on every section of every application; 2) When a member's score differs widely from most others on the Council, comment is appropriate; 3) When a member's view on key items differs widely from other Council members' views, comments are appropriate; 4) We should try to make our comments succinct and to the point under discussion.</p> |
| Identify Staff Follow Up  | Staff will identify follow-up in the action items below.  |  |
| Assignments for next meeting – Review and score applications Housing – Group #4 Applications #10-11   | Members will review their assignments and scores for the next meeting.  |  |
| <b>NEXT MEETING</b>   |   |  |
| <b>Date/Time</b>  | <b>Location</b>   | <b>Action Items</b>  |
| February 20th, 2018 11:30 AM  | County Government Center<br>2001 South State St.  | <ul style="list-style-type: none"> <li>➤ Staff will request information from Asian Association on costs.</li> <li>➤ Staff will get clarification on the demand for Columbus Foundation, since they</li> </ul>  |

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|  | South Building,<br>Room S2-950 | <p>stated they can serve 100 people or more, is there a demand?</p> <ul style="list-style-type: none"><li>➤ Staff will get clarification from the Haven on how they calculated the number of clients to be served, and to elaborate on which programs they work closely with and how.</li><li>➤ Staff will clarify from the Odyssey House why the HVAC is inadequate &amp; what lifetime services for residences include. Also, clarify where the \$75,000 in other funds are coming from.</li><li>➤ Staff will clarify how the numbers were obtained from Project Realty in regards to the amount requested, and is it the City or County code they must comply with and who enforces this.</li></ul> |
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