

County Council

Record Title	Description	Retention	Classification	Comments	Schedule #
	Function: Is the legislative body (nine members). Authority includes: adopt ordinances, rules, and regulations; administrative code, policies and procedures; adopt a budget, set and levy taxes, and establish fees; supervise internal audits; appointments, vetoes, and other duties.				
Council Member Correspondence	These files document the activities of councilmen and councilwomen in their function as council members. Includes oversight information on programs such as ZAP; quasi-judicial information such as Board of Equalization and GRAMPA hearings; issues of current interest for their district and the county; reports, audits, budget information, and all other aspects of legislative concern.	Permanent	Primary: Public Secondary: Private UCA 63-2-302(2)(d)	Transfer to County Archives at end of term. Approved by GRAMPA 4/27/2005.	CO-001
Investigative Reports	These reports document audits or investigations ordered by the Council to review internal actions by county agencies or elected officials. May contain information regarding employee names, actions, information relating to county policy or personnel procedure, or any other information revealed through investigative processes.	Permanent	Primary: Protected UCA 63-2-304(9)(a)(b)(d)(e) Secondary: Private UCA 63-2-302(2)(d)	Approved by GRAMPA 4/27/2005.	CO-002