

APPLICATION FOR EXEMPTION – PROPERTY TAXATION

TO THE SALT LAKE COUNTY BOARD OF EQUALIZATION:

Application Is Hereby Made For Exemption From Ad-Valorem Property Tax Of The Following Described Property

Organization Name: Tax Year: Mailing Address: City: State: ZIP Code: Email Address: Daytime Telephone No:

1. Specify the constitutional basis upon which you claim Exemption on this property:

- RELIGIOUS WORSHIP EDUCATIONAL PURPOSES RELIGIOUS PURPOSES OTHER (SPECIFY) CHARITABLE PURPOSES

PURPOSE AND USE

2. Describe the purpose for which the above entity is organized as a non-profit entity:

(Attach additional pages for explanation if necessary)

3. Explain how the use of the property relates to both the purpose of the organization and the basis claimed above:

(Attach additional pages for explanation if necessary)

DOCUMENTATION

4. Attach current copies of the following information related directly to the use of the property or organization:

- A. Article of Incorporation of the non-profit organization B. By-laws and other organizational materials C. Most recently filed returns or reports to the Internal Revenue Service (I.R.S.) D. Exemption letters issued by the Internal Revenue Service (I.R.S.) E. Financial statements, income statements, profit and loss statements or other records showing sources and expenditures related to the property.

Explain any basis or circumstances preventing the inclusion of such information:

(Attach additional pages for explanation if necessary)

ATTACH PROPERTY SCHEDULES "A" (REAL), "B" (PERSONAL OR "C" (MOTOR VEHICLES) AS APPROPRIATE:

I CERTIFY THAT ALL STATEMENTS HEREIN AND/OR ATTACHMENTS ARE TRUE, CORRECT, AND COMPLETE.

MY CAPACITY OR POSITION WITH THE ORGANIZATION IS:

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

SIGNATURE:

DULY AUTHORIZED REPRESENTATIVE OF APPLICANT

## SCHEDULE "A" REAL PROPERTY

Complete this page for each individual parcel of property (land and/or buildings) on each assessment record as identified by the Salt Lake County Assessor. Make additional copies as necessary if filing for more than one parcel.

### PARCEL INFORMATION

Location Address:	Parcel Number:		
Land Characteristics:	Acreage:	Tax Year:	
Full name of recorded ownership interest(s):			Date Acquired:
Is the property vacant land? <input type="checkbox"/> YES <input type="checkbox"/> NO		If YES, is the property held for future use: <input type="checkbox"/> YES <input type="checkbox"/> NO	
If the parcel has any improvements, describe each building or physical structure located on this parcel:			
Building Number:	Year Built	Square Footage:	Characteristics of Buildings:
1			
2			
3			
(Attach additional pages for other buildings if necessary)			
Supply a current photograph of the property for which exemption is claimed.			

### ACTIVITIES AND FUNCTIONS

Describe in detail all activities and functions for which the property is used  
(list separately for each building/structure)

Use: Activities of Functions (As Detailed as Possible)	Building Number from Above List	Portion of Building Used	Monthly Use in Hours (Approx)	Date use Commenced
(Attach additional pages for other activities or functions if necessary)				

**SCHEDULE "A"**

**PAGE -2-**

**OTHER USES**

Describe if at any time the activities or functions have been interrupted since the use first began:

Describe any portion of the property which is used by, rented or leased to or from any individual or entity and include a statement of the basis of payment received for such use and copy of the lease:

Describe any use of the property for residential purposes and any financial arrangements associated with such use:

Describe any use of the property or any portion of the property not already listed above:

**FINANCIAL INFORMATION RELATED TO THE PROPERTY**

Explain in detail any use of the property to create funds, revenue, products or services which are sold or given away and identify the amounts of such production:

Describe any shareholder, individuals, corporations, management companies or organizations which benefit directly or indirectly from such production and explain how such individuals or organizations are selected:

Identify and provide a detailed description of any compensation (wages, goods, services, or other benefits) paid any individual for services rendered with respect to this property:

Describe in detail any other benefit to any individual or organization not described above:

Describe any purchase or financing arrangements (mortgage, trust deed, uniform real estate contract, ect.), including the present balance due and monthly payment obligations related to this property and attach a copy of the instrument:

This form needs to accompany an Application for Exemption from Property Taxation Form and needs to be filed individually for each real property number and legal description as maintained in the offices of Salt Lake County and you may file as much additional information as you may deem appropriate to facilitate consideration of the application by referencing the appropriate sections of this form. You may copy this form as needed.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_

SIGNATURE:

DULY AUTHORIZED REPRESENTATIVE OF APPLICANT

## SCHEDULE "B"

### PERSONAL PROPERTY

PROPERTY INFORMATION				
Location Address:			Account Number:	
Full name of ownership interest(s):			Tax Year:	Date Acquired:
Describe Personal Property at this location:				
Item Number:	Year Acquired:	Original Acquisition Cost	Description of Item or Category of Personal Property:	
1				
2				
(You may attach additional pages, inventory sheets, or assessment affidavit if necessary)				
ACTIVITIES AND FUNCTIONS				
Describe in detail all activities and functions for which the property is used (identify relation to building structure)				
Use: Activities of Functions (As Detailed as Possible)	Building Number from List	Monthly Use in Hours (Approx)	Date Use Commenced	
(Attach additional pages for other activities or functions if necessary)				
OTHER USES				
Describe if at any time the activities or functions have been interrupted since the use first began:				
Describe any portion of the property which is used by, rented, or leased to or from any individual or entity and include a statement of the basis of payment received for such use:				
Describe any use of the property or any portion of the property not already listed above:				
FINANCIAL INFORMATION RELATED TO THE PROPERTY				
Explain in detail any use of the property to create funds, revenue, products or services which are sold or given away and identify the amounts of such production:				
Describe any shareholder, individuals, corporations, management companies or organizations which benefit directly or indirectly from such production and explain how such individuals or organizations are selected:				
Identify and provide a detailed description of any compensation (wages, goods, services or other benefits) paid any individual for services rendered with respect to this property:				
Describe in detail any other benefit to any individual or organization not described above:				
Describe any purchase or financing arrangements including the present balance due and monthly payment obligations related to this property and attach a copy of the instrument:				
DATED THIS _____ DAY OF _____, 20_____				
SIGNATURE:				
DULY AUTHORIZED REPRESENTATIVE OF APPLICANT				

## SCHEDULE "C" MOTOR VEHICLES

### PROPERTY INFORMATION

Location Address:		License Plate Number:	
Full name of ownership interest(s):		Tax Year:	Date Acquired:
Describe Personal Property at this location:			
Item Number:	Year Acquired:	Description of Motor Vehicle (Year, Make, Model and Vehicle Identification Number[(V.I.N)]):	
1			
2			

(You may attach additional pages, inventory sheets, or assessment affidavit if necessary)

### INCLUDE A COPY OF THE PURCHASE DOCUMENT

### ACTIVITIES AND FUNCTIONS

Describe in detail all activities and functions for which the property is used  
(identify relation to building structure)

Use: Activities of Functions (As Detailed as Possible)	Building Number from List	Monthly Use in Hours (Approx)	Date Use Commenced

(Attach additional pages for other activities or functions if necessary)

### OTHER USES

Describe if at any time the activities or functions have been interrupted since the use first began:

Describe any portion of the property which is used by, rented, or leased to or from any individual or entity and include a statement of the basis of payment received for such use:

Describe any use of the property or any portion of the property not already listed above:

### FINANCIAL INFORMATION RELATED TO THE PROPERTY

Explain in detail any use of the property to create funds, revenue, products or services which are sold or given away and identify the amounts of such production:

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Describe any purchase or financing arrangements including the present balance due and monthly payment obligations related to this property and attach a copy of the instrument:

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_

SIGNATURE:

DULY AUTHORIZED REPRESENTATIVE OF APPLICANT