**Vehicle Repair and Replacement Program (VRRAP)**

**Dealership Request for Applications**

**Application Release Date: September 13, 2024**

**I. Introduction:** The Salt Lake County Health Department Environmental Health Division received an Environmental Protection Agency (EPA) grant to administer the Vehicle Repair and Replacement Assistance Program (VRRAP) within Salt Lake County. This program will provide monetary assistance to repair emission control devices on vehicles and provide direct cash assistance for replacing a vehicle meeting program requirements. Program requirements can be found in Attachment A of this request for applications (RFA).

The replacement component of the VRRAP program encourages owners of older vehicles to retire their automobiles early by providing cash assistance via voucher to purchase a replacement vehicle within the program grant period, which is available through August 1, 2026 or until funding is exhausted.

This RFA is to recruit automobile dealerships to participate in the replacement portion of the VRRAP program.

Dealerships must be a licensed motor vehicle dealer and have a minimum score of at least 30 on the application to be eligible to contract with the County as a result of this RFA.

**II. Outline of Grant Activities:** SLCoHD will issue vouchers to vehicle owners within Salt Lake County that qualify for a replacement vehicle under VRRAP guidelines. Vehicle owners will then work with a participating VRRAP dealership of their choice to find a suitable replacement vehicle.

**II.a. Dealership Assurances-**

**II.a.1** Dealership acknowledges that both vehicles being replaced and vehicles being purchased must meet qualifications as defined in Attachment A of this RFA to be eligible for VRRAP.

**II.a.2** Dealership acknowledges that individual vehicles as determined by unique vehicle identification numbers (VINs) are only available for reimbursement through VRRAP *once*.

**II.a.3** Dealership acknowledges that it is fraud to buy back a vehicle that was purchased through VRRAP with the intent of selling a different, ineligible vehicle to the consumer/program participant.

**Should SLCoHD determine fraud is occurring, SLCoHD reserves the right to pursue remedies as outlined in the contract resulting from this RFA.**

**II.a.4** Dealership agrees that any incentives received from County for VRRAP participating vehicles may not be given to the consumer/program participant as cash.

**II.b. Reimbursement Process-**

Once a suitable replacement vehicle has been found, the dealership shall submit the following documents to SLCoHD to be reimbursed:

**II.b.1** Sales contract

**II.b.2** Copy of the used voucher

**II.b.3** Photos of the new and old vehicle emission information stickers and VINs

**II.b. 4** Receipt documenting that the old vehicle has been received by a recycler

**II.b.5** An invoice requesting reimbursement. Invoice must include:

1. Invoice number
2. VIN of new vehicle
3. VIN of old vehicle being replaced
4. Name of dealership
5. Name of program participant (person to whom the new vehicle is being sold)

**II.b.6** For the new vehicle, a valid passing emission (gasoline vehicles only)

**II.b.7** A photo of the vehicle being replaced

Funds will not be transferred to the dealership until each of the following conditions have been met:

**II.b.6** Dealership must have an established and active supplier ID through Salt Lake County. Supplier IDs are issued and updated through PaymentWorks (one-time requirement).

**II.b.7** Dealership must have a fully executed VRRAP contract with Salt Lake County (one-time requirement).

**II.b.8** Dealerships must have submitted all documentation listed in II.b.1-II.b.7 of this RFA (required each time dealership is seeking reimbursement).

**III. RFA Application Process**: Applications will be accepted on an ongoing basis for the duration of the grant period or until funding has been exhausted.

Questions and completed applications should be emailed to: Eric Michaels ([emichaels@slco.org](mailto:emichaels@slco.org)).

**Attachment A**

Under this program, vehicle owners within the Salt Lake Non-Attainment Area may be eligible to receive vouchers from Salt Lake County to assist with the replacement of older, failing vehicles. The Salt Lake Non-Attainment Area includes Salt Lake County, Tooele County, Davis County, Weber County, and Box Elder County.

Vouchers will indicate the level of assistance the vehicle owner is eligible to receive. The vehicle owner will deliver the failing vehicle and voucher to a 'participating VRRAP dealership' and then work with them to find a suitable vehicle.

The table below outlines the levels of assistance provided according to household income.

Current federal poverty level can be found on the U.S. Department of Health and Human Services [website](https://aspe.hhs.gov/topics/poverty-economic-mobility/poverty-guidelines/prior-hhs-poverty-guidelines-federal-register-references/2024-poverty-guidelines-computations).

|  |  |  |  |
| --- | --- | --- | --- |
| Household income compared to federal poverty level: | Level 1 | Level 2 | Level 3 |
|  | Tier 2 Bin 5 - Tier 2 Bin 3 | Tier 2 Bin 2 | Electric Vehicle |
| 200% and below | $5,550 | $6,875 | $7,560 |
| 201% to 250% | $4,815 | $6,190 | $6,875 |
| 251% to 300% | $4,125 | $6,190 | $6,190 |

In addition to income requirements the vehicle owner must meet, the vehicle being replaced must also meet the following requirements:

1. 2003 and older qualify at all award amounts, 2004 Tier 2 Bin 5 and dirtier vehicles qualify for level 2 and 3 assistance only.
2. It must have failed an emission inspection required by the local health department (LHD) within 30 days of the application.
3. It must be currently registered in a county located in the Salt Lake City, Utah nonattainment area or regularly operate within the nonattainment area.
4. It must have been registered in Utah in compliance with UCA §41 -1 a-202(3) for at least 12
5. months preceding the application.
6. It must be driven under its own power to the 'participating VRRAP dealership'.

The vehicle being purchased with financial assistance must meet the following minimum requirements:

1. It must be a federal Tier 2 Bin 5 or cleaner vehicle of the current model year or the previous five model years (for example: during model year 2024, the vehicle must be a model year 2024,2023, 2022,20, or 2015).
2. It must have an odometer reading of less than 110,000 miles.
3. It must cost no more than $48,125 before tax, title, and licensing.
4. It must be purchased through a 'VRRAP participating dealer'.

**Vehicle Repair and Replacement Program (VRRAP)**

**Dealership Applications**

SECTION 1: DEALERSHIP INFORMATION

Organization Name: Click or tap here to enter text.

Physical Address: Click or tap here to enter text.

City: Click or tap here to enter text. State: UT Zip Code: Click or tap here to enter text.

Mailing Address (If different): Click or tap here to enter text.

City: Click or tap here to enter text. State: UT Zip Code: Click or tap here to enter text.

Dealer Contact Name: Click or tap here to enter text.

Phone Number: Click or tap here to enter text. Email: Click or tap here to enter text.

EIN/DUNS: Click or tap here to enter text.

Provide a brief description of your organization, area of Salt Lake County where your dealership is located, years in business and any other pertinent information that will help the Health Department understand the value of your participation in this program.

Click or tap here to enter text.

SECTION 2: QUALIFICATIONS & EVALUATION CRITERIA

**Dealerships must meet a minimum score of at least 30 points to be eligible to contract with the County as a result of this RFA.**

Requirements and Eligibility

1. Does your organization hold a current license as a motor vehicle dealer in Salt Lake County? (5 points) YES NO
2. If an emission station, is your organization in good standing with the Salt Lake County Health Department? (5 points) YES NO
3. Did your organization have any compliance actions taken by Utah Motor Vehicle Enforcement Division in last year? YES NO (-5 points if yes)

Capacity

1. Does the dealership have at least one VRRAP eligible vehicle as defined by Attachment A of this RFA on their lot at all times? (10 points) YES NO
2. Number of qualifying vehicles currently available on lot?

0 vehicles 0 points

1-5 vehicles 5 points

6-10 vehicles 10 points

11-20 vehicles 15 points

1. Number of (estimated) qualifying vehicles currently in network? (5 points) Click or tap here to enter text.
2. Provide a list of qualifying vehicles currently on the dealership lot. Click or tap here to enter text.

SECTION 3: AUTHORIZED SIGNATURE

As owner, manager, or authorized representative of the above stated business, I request to participate in the Vehicle Repair and Replacement Assistance Program. My business meets the participation requirements and I agree to follow the assurances and procedures outlined in this document.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SECTION 4: OFFICE USE ONLY

Approved / Denied Reviewer: Click or tap here to enter text. Total Points: Click or tap here to enter text. Date: Click or tap here to enter text.

Dealer ID: Click or tap here to enter text.