

SALT LAKE COUNTY BOARD OF HEALTH
September 5, 2024 – 7:30 AM
County Government Center, N2-800
Minutes

Phone: 1-213-306-3065
Access Code: 2508 439 8589
Meeting Password: 0924

BOARD MEMBERS PRESENT:

Dr. Bill Cosgrove	RyLee Curtis
Michele Corigliano	Councilmember Ann Granato
Dan Eckersley	Jenny Mayer-Glenn
Blake Nemelka	Mollie Nordgren
Rusty Vetter	Jake Fitisemanu
Dr. Joe Mirci	

EXCUSED/ABSENT:

Mimi Shen	Mayor Marcus Stevenson
Kalina Duncan	Mayor Mike Weichers

GUESTS/STAFF:

Stacia Sidlow, Deputy Dist. Atty.	Erin Litvack, Mayor’s Office
Kelly Colopy, HS Director	Heather Edwards, EDO
Stephanie Hart, EDO	Nicholas Rupp, EDO
Heather Edwards, EDO	Tom Hudachko, EDO
Ron Lund, EH	Dan Moore, EH
Jeanette Montano, EDO	Dorothy Adams, EDO
Eric Peterson, EH	Jessica Antezano, EH
Jeff Smart, CH	Eric Michaels, EH
Kami Peterson, CS	

CALL TO ORDER:

The meeting was called to order at approximately 7:30 AM by Mollie Nordgren, 1st Vice Chair of the Salt Lake County Board of Health.

CITIZEN PUBLIC COMMENT:

Comments are limited to 3 minutes unless otherwise approved by the Salt Lake County Board of Health. There were no public comments.

MINUTES:

Mollie Nordgren, 1st Vice Chair, asked if there was a motion to approve the minutes from the August 1, 2024, Board of Health meeting. *A motion was made by Michele Corigliano, seconded by Dr. William Cosgrove, to approve the minutes from the August 1, 2024, Board of Health meeting.* The motion passed unanimously, showing that all Board members present voted “Aye.”

INSTALLATION OF 2ND VICE CHAIR:

Mollie Nordgren, 1st Vice Chair, asked if there was a motion to appoint Rusty Vetter as the 2nd Vice Chair of the Salt Lake County Board of Health. *A motion was made by Dr. William Cosgrove, seconded by Jenny Mayer-Glenn, to appoint Rusty Vetter as the 2nd Vice Chair.* The motion passed unanimously, showing that all Board members present voted “Aye.”

CHAIR’S REPORT:

Mollie Nordgren reported that she attended the National Association of Local Boards of Health Conference in Nashville. She noted Utah’s strong presence at the conference and appreciated the networking with others from Utah as well as other states. She noted the opportunity for Salt Lake County to present at the conference and share successes. Next year’s conference will be in Savannah, Georgia in September 2025. Those board members interested in attending should let the Executive Board know of their interest.

DIRECTOR’S REPORT:

Dorothy Adams, Executive Director, gave the Director’s report.

The Health Department is preparing for flu season. They have also received their first shipment of COVID vaccine. She noted the immunization team has been busy with back-to-school vaccines and will continue in their efforts in the busy flu season.

Dorothy informed the Board that the Health Department received an award from the CDC called the Workforce Acceleration Initiative. The CDC will place three employees within the Health Department’s workforce that will work on operationalizing the Health Department’s IT Roadmap.

Dorothy let the Board know that the Meet & Greet with Salt Lake County Councilmembers will be rescheduled. The date has not been determined yet.

The Community Health Assessment is still in process. The Board is invited, along with other partners, on October 23rd to participate in the review and prioritization of information gathered in the primary data collection, key information interviews and focus groups. The next step in that meeting will be to develop a Community Health Improvement Plan.

Stephanie Hart, Executive Assistant, shared the Board of Health SharePoint site that will house important documents for the Board to access. It will include meeting information and other important information for Board members. It will also link the Board to the calendar of events that the Health Department participates in. If any Board members have recommendations for items to include in that SharePoint site, please let Stephanie know.

HEALTH REGULATION #31 STANDARDS & PROCEDURES FOR ADOPTION OF HEALTH REGULATIONS:

Dan Moore, Enforcement Coordinator, reviewed the results of the public comment period and public hearing held on August 6, 2024. There were no public comments. Dan asked the Board to adopt the amendments to Health Regulation #31 Standards & Procedures for Adoption of Health Regulations.

Mollie Nordgren asked for a motion to adopt the amendments to Health Regulation #31 Standards & Procedures for Adoption of Health Regulations. *A motion was made by Dr. William Cosgrove, seconded by Blake Nemelka, to adopt the amendments to Health Regulation #31 Standards & Procedures for Adoption of Health Regulations.* The motion passed unanimously, showing that all Board members present voted “Aye.”

For more detailed information, please see documentation in the Board of Health meeting folder.

HEALTH REGULATION #22 VEHICLE EMISSIONS CONTROL PROGRAM:

Dan Moore, Enforcement Coordinator, briefly reviewed the proposed amendments to Health Regulation #22 Vehicle Emissions Control Program. He requested a motion to open the health regulation for a thirty (30) day comment period and assign a hearing officer.

Mollie Nordgren asked for a motion to open Health Regulation #22 Vehicle Emissions Control Program for a thirty (30) day public comment period and assign Dr. William Cosgrove as a hearing officer. *A motion was made by Michele Corigliano, seconded by Jenny Mayer-Glenn, to open Health Regulation #22 for a thirty (30) day comment period and assign Dr. William Cosgrove as a hearing officer.* The motion passed unanimously, showing that all Board members present voted “Aye.”

For more detailed information, please see documentation in the Board of Health meeting folder.

ARMSTRONG VARIANCE REQUEST:

Jessica Antezano, Bureau Manager and Ron Lund, Environmental Health Director, reviewed the variance request from Chance Armstrong which requested relief from the Health Regulation #3 Housing 4.6.7 Swimming School Access Barrier. This request was from Chance Armstrong with Architectural Land Design on behalf of the Daubrez Residence Project in Emigration Canyon located at 5395 Pioneer Fork Rd. The requestor would like to use a pool cover as the access barrier in lieu of a four-foot-high gated fence. Jessica and Ron discussed the variance and made their staff recommendation to approve the request.

Mollie Nordgren asked for a motion to approve the variance request. *A motion was made by Blake Nemelka, seconded by Dr. Joseph Mirci, to approve the variance request from Chance Armstrong with Architectural Land Design on behalf of the Daubrez Residence Project in Emigration Canyon located at 5395 Pioneer Fork Rd.* The motion passed unanimously, showing that all Board members present voted “Aye.”

For more detailed information, please see documentation in the Board of Health meeting folder.

FEE SCHEDULE:

Dorothy Adams, Executive Director, reviewed the proposed fee changes for Salt Lake County Health Department’s services. The department compared fees with other Utah local health departments, peer counties in the nation, and other clinic providers in the County. She reviewed the below documents:

- 00 HLT Memo to BOH 20240905 for Fee Schedule Changes Proposed vFinal

- 00.1 SLCoHD Program Fee Schedule Proposal 2025-01-01
- 01.1 EHS Fee Schedule Narrative
- 01.2 EHS Food Protection New FTE Justification
- 02.1 STD Fee Schedule Narrative
- 03.1 IMMS Fee Schedule Narrative
- 04.1 CHS-Car Seat Fee Schedule Narrative

Dorothy requested a motion to approve the fee changes. Mollie Nordgren asked for a motion to approve the fee changes. *A motion was made by Michele Corigliano, seconded by Dr. William Cosgrove, to approve the Salt Lake County Health Department's proposed fee changes.* The motion passed unanimously, showing that all Board members present voted "Aye."

For a copy of the presented material, please see documentation in the Board of Health meeting folder.

2025 BUDGET:

Jiten Joshi, Health Department Finance Manager, presented information on the 2025 proposed budget.

He reviewed the below documents:

- 00 Memo to BOH 2024-09-05
- 01 Health 2025 Budget_Packet-Requested Stage Draf
- 02 Health Fund Balance Projection

Mollie Nordgren, 1st Vice Chair, asked for a motion to approve the budget proposal and forward it to the Mayor's Office for consideration. *A motion was made by Michele Corigliano, seconded by Dr. William Cosgrove, to approve the 2025 budget proposal and forward it to the Mayor's Office for consideration.* The motion passed unanimously, showing that all Board members present voted "Aye."

For a copy of the presented material, please see documentation in the Board of Health meeting folder.

Mollie Nordgren, 1st Vice Chair, adjourned the meeting at approximately 9:00 AM.