

Salt Lake County Fleet Management Board Meeting			
MINUTES #2	Date: June 11, 2025	Time: 11:00 a.m.	Anchor Location: Fleet Management Conference Rm 7125 S 600 W Midvale, UT 84047
	Adjourn Time:		
Salt Lake County Ordinance 2.40 – Fleet Management Board Salt Lake Countywide Policy 1350: Vehicle Policy			Email jljones@saltlakecounty.gov to join electronically
MEETING CALLED BY	Scott Baird, Chair Salt Lake County Fleet Management Board		
TYPE OF MEETING	Salt Lake County Fleet Management Board		
MINUTES TAKE BY	Jenny Jones		
FLEET BOARD CHAIR	Scott Baird		
FLEET BOARD VOTING MEMBERS	Scott Baird	Vehicle Using Representative, Chair	In Attendance x
	Greg Folta	Mayor's Fiscal Staff Representative	x
	Sheila Srivastava	Treasurer's Office Representative	x
	David Delquadro	Council Staff Representative	
	Kari Huth	Sheriff's Office Representative	x
	Chris Stavros	Vehicle Using Representative	x
	Brad Park	Vehicle Using Representative	x
	Elizabeth Bayler	Vehicle Using Representative	x
	Scott Hadzik	Pubilc Representative	x
	ALTERNATES		
	Tyler Andrus	Vehicle Using Alternate	
	Brad Townley	Treasurer's Office Alternate	x
	Catherine Kanter	Vehicle Using Alternate	
	Vacant	Mayor's Fiscal Staff Alternate	
	Jason Ackerman	Sheriff's Office Alternate	
	Mitch Park	Council Staff Alternate	x
	Chris Donoghue	Vehicle Using Alternate	x
	Glenn Ingersoll	Vehicle Using Alternate	
EX OFFICIO, NON-VOTING MEMBER	William Garbina	Risk Management Representative	x
FLEET STAFF	Evan Harrison	Division Director	x
	Ben Roueche	Division Director	x
	Thomas Steffey	Fiscal Manager	x
	Doreen Erznosnik	Asset Manager	x
	Jenny Jones	Coordinator	x
	David Pena	Legal Council	
GUESTS	Jared Steffey and Isaac Highman		
AGENDA ITEM #1	Welcome and Introductions		Scott Baird

AGENDA ITEM #2	Approval of the Minutes from March 5, 2025 Board Meeting		Scott Baird
MOTION	Sheila Srivastava	SECOND	Chris Stravros
NOTES	Scott Baird asked to change in agenda item #2 the word, "seems" to "since". A motion was made by Sheila Srivastava and seconded by Chris Stravros. The motion passed unanimously showing that all board members present voted "aye".		
AGENDA ITEM #3	Approval of the Minutes from April 3, 2025 Interim Board Meeting		Scott Baird
MOTION	Kari Huth	SECOND	Brad Park
NOTES	Scott Baird asked to correct the spelling of the word "budget" in the Agenda Item #5. A motion was made by Kari Huth and seconded by Brad Park. The motion passed unanimously showing that all board members present voted "aye".		
AGENDA ITEM #4	Public Comment		Scott Baird
NOTES	No public comments		
AGENDA ITEM #5	District Attorney's Request to Upgrade to a F-250		Liz Bayler
MOTION	Brad Park	SECOND	Greg Folta
NOTES	Liz Bayler explained the justification/need to upgrade a current vehicle, a F-150 to a F-250. They need to pull a trailer with a forklift and the current F-150 that is up for replacement doesn't have sufficient towing capacity. A motion was made by Brad Park and seconded by Greg Folta. The motion passed unanimously showing that all board members present voted "aye".		
AGENDA ITEM #6	Vehicle Policy 1350 Working Group		Scott Baird
MOTION		SECOND	
NOTES	Scott Baird suggested the Fleet Board form a group to review Vehicle policy 1350. He appointed Ben Roueche as the new Fleet Division Director to service as the group lead. William Garbina from Risk Management, Kari Huth or Jason Ackerman from Sheriff, Mitch Park from Council, Greg Folta from Maylor's Finance, and Public Works Operations will also have representation. Liz Bayler also suggested that this group involve Angelina Linnet as she is working on policy 1019 in the Travel Process Improvement Group. There are some inconsistencies between the two policies. This group will report back to the Fleet Board at each meeting.		

AGENDA ITEM #7	Fleet Management Budget Overview		Evan Harrison
MOTION		SECOND	
NOTES	Evan Harrison presented to the Fleet Board the following regarding Fleet Management: *Overview of what Fleet Management does, the number of vehicles, equipment, and components they service. *Programs within Fleet that provide revenue. *Rates that Fleet charges for the different services provided. *Replacement Fund - how it works. *Financials and Metrics is how Fleet Management is able to monitor revenue and expenses. Mitch Park suggested that Ben Roueche present this to the Council in the near future.		
AGENDA ITEM #7	Select Next Fleet Board Meeting Date And Time		Scott Baird
MOTION		SECOND	
NOTES	September 10, 2025 1:00 p.m.		
ADJOURN TIME	11:55 A.M.		
Minutes are available on the Fleet Management Division website https://www.saltlakecounty.gov/fleet/ Or by request to Division HR Coordinator, Jenny Jones at (385) 468-0472			