

Salt Lake County Fleet Management Board Meeting

MINUTES #4

DATE:
DECEMBER 7, 2022

Time: 11:00 A.M.

Location:
Fleet Management Conference Room
7125 S 600 W
Midvale, UT 84047

Or email mterry@slco.org for a link to join the meeting electronically.

Salt Lake County Ordinance: [Salt Lake County Ordinance 2.40 – Fleet Management Board](#)
Salt Lake County Policy: [Salt Lake Countywide Policy 1350: Vehicle Policy](#)

MEETING CALLED BY	SCOTT BAIRD, CHAIR SALT LAKE COUNTY FLEET MANAGEMENT BOARD
TYPE OF MEETING	SALT LAKE COUNTY FLEET MANAGEMENT BOARD
MINUTES TAKEN BY	MIKE TERRY
FLEET BOARD CHAIRMAN	SCOTT BAIRD
FLEET BOARD VOTING MEMBERS	<p>DARRIN CASPER – MAYOR’S FISCAL STAFF REPRESENTATIVE DAVID DELQUADRO – COUNCIL STAFF REPRESENTATIVE RICHARD JAUSSEI – AUDITOR’S OFFICE REPRESENTATIVE KARI HUTH – SHERIFF’S OFFICE REPRESENTATIVE BRAD PARK – VEHICLE USING REPRESENTATIVE SCOTT BAIRD – VEHICLE USING REPRESENTATIVE, CHAIR STEVE SALTZGIVER – PUBLIC REPRESENTATIVE</p> <p>***ALTERNATES JILL MILLER – MAYOR’S FISCAL STAFF ALTERNATE MITCH PARK – COUNCIL STAFF ALTERNATE VACANT – AUDITOR’S OFFICE ALTERNATE RICHARD MORSE – SHERIFF’S OFFICE ALTERNATE LISA VAN BUSKIRK – VEHICLE USING ALTERNATE CATHERINE KANTER – VEHICLE USING ALTERNATE</p>
EX OFFICIO, NON-VOTING MEMBER	JARED SMITH - RISK MANAGEMENT REPRESENTATIVE
FLEET STAFF	<p>GREG NUZMAN EVAN HARRISON MIKE STUERTZEL MIKE TERRY</p>

GUESTS	AMY MCCORMICK KADE MONCOR FRANCISCA FRANCO RUSS STODDARD
MEMBERS NOT IN ATTENDANCE	STEVE SALTZGIVER

AGENDA ITEM #1	WELCOME AND INTRODUCTIONS	SCOTT BAIRD
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AGENDA ITEM #2	APPROVAL OF MINUTES FROM SEPTEMBER 7, 2022	SCOTT BAIRD
ACTION ITEM		
MOTION	BRAD PARK	
SECOND	KARI HUTH	

NOTES

PRIOR TO THE MINUTES BEING APPROVED DAVID DELQUADRO ASKED DARRIN CASPER IF HE HAD CONTACTED THE HEALTH DEPARTMENT REGARDING PUCHASING A VEHICLE FOR ONE OF THEIR EMPLOYEES INSTEAD OF USING MILEAGE REIMBURSEMENT. DARRIN INDICATED THAT HE HAD, AND THAT THEY WERE GOING TO TAKE IT UNDER ADVISEMENT.

SCOTT ASKED IF THERE WAS A MOTION TO APPROVE THE MINUTES FROM THE SEPTEMBER 7, 2022, MEETING.

A MOTION WAS MADE BY BRAD PARK AND SECONDED BY KARI HUTH, TO APPROVE THE MINUTES. THE MOTION PASSED UNANIMOUSLY SHOWING THAT ALL BOARD MEMBERS PRESENT VOTED "AYE."

AGENDA ITEM #3	FLOOD CONTROL REQUEST TO UPGRADE FROM TOYOTA TACOMA TO FORD F-150 HYBRID	KADE MONCUR AND AMY MCCORMICK
ACTION ITEM		
MOTION	SCOTT BAIRD	
SECOND	KARI HUTH	

NOTES

KADE MONCUR EXPLAINED THAT THERE ARE A COUPLE REASONS FOR THIS REQUEST, FIRST BEING THAT THERE WILL BE FUEL SAVINGS BY SWITCHING TO HYBRIDS, AND SECONDLY THE EMPLOYEES UTILIZING THESE TRUCKS SPEND 8-12 HOURS A DAY IN THESE TRUCKS AND NEED MORE ROOM FOR ALL OF THEIR WORK AND EQUIPMENT.

A MOTION WAS MADE BY SCOTT BAIRD AND SECONDED BY KARI HUTH TO APPROVE THE REQUEST. THE MOTION PASSED UNANIMOUSLY SHOWING THAT ALL BOARD MEMBERS PRESENT VOTED "AYE."

AGENDA ITEM #4		PROPOSED CHANGES TO FLEET MANAGEMENT BOARD ORDINANCE	CHRIS HARDING AND RICHARD JAUSSI
ACTION ITEM			
MOTION	BRAD PARK		
SECOND	DAVID DELQUADRO		
<p>NOTES</p> <p>RICHARD JAUSSI EXPLAINED THAT THEY ARE REVIEWING ALL OF THE BOARDS THAT THE AUDITOR'S OFFICE PERSONNEL PARTICPATE IN AS IT MAKES IT CHALLENGING TO AUDIT A BOARD WHERE AUDITOR'S EMPLOYEES ARE SERVING. HE PRESENTED TWO OPTIONS, ONE WHERE THE AUDITOR WAS REPLACED BY THE TREASURER ON THE BOARD, AND THE SECOND OPTION WAS THAT THE AUDITOR WAS REPLACED BY A THIRD VEHICLE USING DEPARTMENT.</p> <p>SCOTT BAIRD INDICATED THAT HE WAS IN FAVOR OF OPTION 1, HAVING SOMEONE FROM THE TREASURER'S OFFICE ON THE FLEET BOARD. A MOTION WAS MADE BY BRAD PARK AND SECONDED BY DAVID DELQUADRO TO SUPPORT CHANGING THE ORDINANCE TO CHANGE THE AUDITOR'S OFFICE PARTICIATION TO SOMEONE FROM THE TREASURER'S OFFICE. THE MOTION PASSED UNANIMOUSLY SHOWING THAT ALL BOARD MEMBERS PRESENT VOTED "AYE."</p>			
AGENDA ITEM #5		FILLING BOARD VACANCIES DISCUSSION	SCOTT BAIRD AND DAVID PENA
ACTION ITEM			
MOTION	KARI HUTH		
SECOND	BRAD PARK		
<p>NOTES</p> <p>SCOTT BAIRD AND DAVID PENA RECOMMENDED THAT A CHANGE BE MADE TO THE FLEET BOARD ORDINANCE TO CHANGE THE LANGUAGE WHERE NEW VEHICLE -USING BOARD MEMBERS MUST BE SELECTED "<u>BY</u> THE ASSESSOR, DISTRICT ATTORNEY, MAYOR AND SURVEYOR" TO "<u>FROM</u> THE ASSESSOR, DISTRICT ATTORNEY, MAYOR AND SUVEYOR." THE BELIEF OF THE GROUP WAS THAT IT WAS A TYPO AND WAS INTENDED TO USE "FROM" INSTEAD OF "BY."</p> <p>A MOTION WAS MADE BY KARI HUTH AND SECONDED BY BRAD PARK TO APPROVE THE PROPOSED ORDINANCE CHANGE. THE MOTION PASSED UNANIMOUSLY SHOWING THAT ALL BOARD MEMBERS PRESENT VOTED "AYE."</p>			
AGENDA ITEM #6		REVIEW AND APPROVE 2023 TAKE-HOME VEHICLE REQUESTS	FLEET BOARD
ACTION ITEM			
MOTION	SCOTT BAIRD		
SECOND	DARRIN CASPER		
<p>NOTES</p> <p>THE BOARD REVIEWED THE TAKE-HOME VEHICLE LIST FOR 2023. A MOTION WAS MADE BY SCOTT BAIRD AND SECONDED BY DARRIN CASPER TO APPROVE THE TAKE-HOME VEHICLE LIST. THE MOTION PASSED SHOWING THAT ALL BOARD MEMBERS PRESENT VOTED "AYE" WITH THE EXCEPTION OF RICHARD JAUSSI WHO ABSTAINED.</p>			

AGENDA ITEM #7

BOARD CHAIR ELECTION DISCUSSION

SCOTT BAIRD

ACTION ITEM

MOTION

DAVID DELQUADRO

SECOND

KARI HUTH

NOTES

SCOTT BAIRD INDICATED THAT THE ORDINANCE SAYS THAT A BOARD CHAIR SHOULD BE SELECTED EVERY YEAR, AND THAT HE WAS HAPPY TO CONTINUE SERVING BUT WANTED TO OPEN IT UP FOR OTHERS WHO MAY BE INTERESTED.

A MOTION WAS MADE BY DAVID DELQUADRO AND SECONDED BY KARI HUTH TO RE-ELECT SCOTT BAIRD AS THE FLEET BOARD CHAIR. THE MOTION PASSED UNANIMOUSLY SHOWING THAT ALL BOARD MEMBERS PRESENT VOTED "AYE."

AGENDA ITEM #8

DIRECTOR'S REPORT

GREG NUZMAN

ACTION ITEM

MOTION

SECOND

NOTES

GREG NUZMAN INDICATED THAT IT CONTINUES TO BE DIFFICULT TO PURCHASE VEHICLES. HE SAID FORD RECENTLY CANCELLED SOME OF OUR ORDERS; WE WERE TRYING TO ORDER 56 SUPER DUTY TRUCKS AND FORD CAME BACK AND SAID WE COULD ORDER THREE. MIKE STUERTZEL HAS BEEN ABLE TO FIND SOME THROUGH LOCAL DEALERS SO WE'RE HOPEFUL WE CAN GET 26 OUT OF OUR ORIGINAL ORDER OF 56. SOME OF THE TRUCKS WERE COSTING IN THE LOW \$30,000'S WHEN WE ORDERED THEM ARE NOW COSTING US IN THE HIGH \$40,000'S . THE INFLATION RATE ON VEHICLES HAS BEEN ADJUSTED A COUPLE TIMES BY EVAN HARRISON AND HE'S HOPEFUL THAT THE INFLATION WILL BE IN OUR FAVOR WHEN WE GO TO SURPLUS THEM.

FLEET CONTINUES TO STRUGGLE TO GET QUALIFIED APPLICANTS TO APPLY FOR JOB OPENINGS. HR IS WORKING TOWARDS COMPENSATION SOLUTIONS AS PART OF A COUNTY-WIDE PAY AUDIT.

AGENDA ITEM #9SELECT NEXT FLEET BOARD
MEETING DATE AND TIME

SCOTT BAIRD

ACTION ITEM

MOTION

SECOND

NOTES

THE NEXT FLEET MANAGEMENT BOARD MEETING WAS SET FOR MARCH 22, 2023 AT 11:00 A.M.

AGENDA ITEM #10

**OPEN MEETINGS ACT TRAINING FOR THOSE
WHO HAVE NOT HAD IT THIS YEAR**

DAVID PENA

ACTION ITEM

MOTION

SECOND

NOTES

THIS ITEM WAS INADVERTANTLY MISSED AND WILL BE RESCHEDULED.

NEXT FLEET BOARD MEETING DATE – MARCH 22, 2023 AT 11:00 A.M.

ADJOURN – 12:00 P.M.

*****Minutes available via Fleet Management Division website <https://slco.org/fleet/> or by request to Division HR Coordinator, Mike Terry at (385) 468-0481.**