

Salt Lake County Fleet Management Board Meeting

MINUTES #4

DATE:
DECEMBER 8, 2021

Time: 11:00 A.M.

Location:
Fleet Management Conference Room
7125 S 600 W
Midvale, UT 84047

Or email mterry@slco.org for a link to join the meeting electronically.

Salt Lake County Ordinance: [Salt Lake County Ordinance 2.40 – Fleet Management Board](#)
Salt Lake County Policy: [Salt Lake Countywide Policy 1350: Vehicle Policy](#)

MEETING CALLED BY	SCOTT BAIRD, CHAIR SALT LAKE COUNTY FLEET MANAGEMENT BOARD
TYPE OF MEETING	SALT LAKE COUNTY FLEET MANAGEMENT BOARD
MINUTES TAKEN BY	MIKE TERRY
FLEET BOARD CHAIRMAN	SCOTT BAIRD
FLEET BOARD VOTING MEMBERS	<p>DARRIN CASPER – MAYOR’S FISCAL STAFF REPRESENTATIVE DAVID DELQUADRO – COUNCIL STAFF REPRESENTATIVE CHERYLANN JOHNSON – AUDITOR’S OFFICE REPRESENTATIVE KARI HUTH – SHERIFF’S OFFICE REPRESENTATIVE BRAD PARK – VEHICLE USING REPRESENTATIVE SCOTT BAIRD – VEHICLE USING REPRESENTATIVE, CHAIR STEVE SALTZGIVER – PUBLIC REPRESENTATIVE</p> <p>***ALTERNATES JILL MILLER – MAYOR’S FISCAL STAFF ALTERNATE MITCH PARK – COUNCIL STAFF ALTERNATE ROSWELL ROGERS – AUDITOR’S OFFICE ALTERNATE RICHARD MORSE – SHERIFF’S OFFICE ALTERNATE LISA VAN BUSKIRK – VEHICLE USING ALTERNATE MIKE SHEA – VEHICLE USING ALTERNATE</p>
EX OFFICIO, NON-VOTING MEMBER	JARED SMITH - RISK MANAGEMENT REPRESENTATIVE
FLEET STAFF IN ATTENDANCE	GREG NUZMAN EVAN HARRISON MIKE STUERTZEL MIKE TERRY
GUESTS	JERUSHA HARDING DAVID PENA

MEMBERS NOT IN ATTENDANCE

STEVE SALTZGIVER

AGENDA ITEM #1

WELCOME AND INTRODUCTIONS

SCOTT BAIRD

AGENDA ITEM #2

APPROVAL OF MINUTES FROM
SEPTEMBER 22, 2021

SCOTT BAIRD

MOTION

KARI HUTH

SECOND

CHERYLANN JOHNSON

NOTES

SCOTT BAIRD ASKED IF THERE WAS A MOTION TO APPROVE THE MINUTES FROM THE SEPTEMBER 22, 2021, MEETING.

A MOTION WAS MADE BY KARI HUTH, AND SECONDED BY CHERYLANN JOHNSON TO APPROVE. THE MOTION PASSED UNANIMOUSLY SHOWING THAT ALL BOARD MEMBERS PRESENT VOTED "AYE."

AGENDA ITEM #3

FACILITIES REQUEST FOR VEHICLE UPGRADE
FROM SEDAN TO PICKUP TRUCK

JERUSHA HARDING

MOTION

DAVID DELQUADRO

SECOND

DARRIN CASPER

NOTES

JERUSHA HARDING INDICATED THAT THEY HAVE A NEED FOR A TRUCK TO BE USED BY THEIR CARPENTER'S SHOP, AND A COROLLA SEDAN ISN'T GOING TO BE AN EFFECTIVE VEHICLE FOR THAT WORK. IF APPROVED THEY ARE HOPING TO GET A USED PUBLIC WORKS PICKUP TRUCK THAT GETS TURNED BACK IN.

THE BOARD DISCUSSED THE OPTION OF BUYING A NEW TRUCK IF THE USED TRUCK WAS GOING TO NEED TO BE REPLACED SOON. JERUSHA INDICATED THAT THE HOPE WAS THAT THIS TRUCK WITH 100,000 MILES WOULD BE ABLE TO GO ANOTHER 3-5 YEARS.

A MOTION WAS MADE BY DAVID DELQUADRO AND SECONDED BY DARRIN CASPER TO APPROVE THE REQUEST TO PURCHASE THE USED TRUCK. THE MOTION PASSED UNANIMOUSLY SHOWING THAT ALL BOARD MEMBERS PRESENT VOTED "AYE."

AGENDA ITEM #4REVIEW AND APPROVE
TAKE-HOME VEHICLE REQUESTS

FLEET BOARD

MOTION

DARRIN CASPER

SECOND

BRAD PARK

NOTES

SCOTT BAIRD ASKED IF THERE WAS A MOTION TO APPROVE THE OUT-OF-COUNTY TAKE-HOME VEHICLES.

A MOTION WAS MADE BY DARRIN CASPER AND SECONDED BY BRAD PARK TO APPROVE THE LIST OF OUT-OF COUNTY TAKE-HOME VEHICLES. THE MOTION PASSED UNANIMOUSLY SHOWING THAT ALL BOARD MEMBERS PRESENT VOTED "AYE."

AGENDA ITEM #5

DIRECTORS REPORT

GREG NUZMAN

NOTES

GREG NUZMAN GAVE A TELEMATICS UPDATE. HE IS STILL GATHERING INFORMATION FROM VARIOUS SOURCES, AND HOPES TO PUT A MEETING TOGETHER AT THE FIRST OF THE YEAR FOR THE SUBCOMMITTEE TO DISCUSS THE ISSUE FURTHER AND DEVELOP RECOMMENDATIONS AND POLICIES.

GREG HAS BEEN ENCOURAGED BY SOME INFORMATION HE'S FOUND FROM A RECENT FLEET CONFERENCE HE AND EVAN ATTENDED, AS WELL AS INFORMATION FROM THE COCA COLA COMPANY THAT SHOWED THEY WERE ABLE TO REDUCE IDLE TIME FROM 40% DOWN TO 9% WHEN TELEMATICS WERE INSTALLED.

GREG SHOWED THE BOARD A PICTURE OF OUR 40,000 GALLON DIESEL FUEL TANK PRIOR TO BEING INSTALLED IN THE GROUND. THE PICTURE SHOWS THE TANK NEXT TO A PICKUP TRUCK FOR SCALE AND THE FUEL TANK IS IMMENSE COMPARED TO THE TRUCK.

EVAN HARRISON INDICATED THAT WE CONTINUE TO STRUGGLE TO PURCHASE NEW VEHICLES. FORD HAS MAJOR DELAYS, AND TOYOTA HAS INDICATED A SIX MONTH WAIT ON NEW VEHICLE ORDERS.

THE FLEET BOARD ASKED EVAN TO SEND OUT AN EMAIL TO ALL DIVISIONS THAT IF THEY HAVE BUDGETED MONEY FOR NEW VEHICLES TO PLEASE NOTIFY THE FLEET BOARD AS SOON AS POSSIBLE SO THAT THEY MAY BE DISCUSSED AT A DECEMBER 20TH MEETING FOR COUNTY FISCAL LEADERS. AN INTERIM FLEET BOARD MEETING MAY BE REQUIRED TO APPROVE THE PURCHASE OF THESE NEW VEHICLES.

NEXT FLEET BOARD MEETING DATE – WEDNESDAY, MARCH 9, 2021 @ 11:00 A.M.

ADJOURN – 11:30 A.M.

***Minutes available via Fleet Management Division website <https://slco.org/fleet/> or by request to Division HR Coordinator, Mike Terry at (385) 468-0481.