



Salt Lake County
records management
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**Salt Lake County (Utah). Council.
Legal Counsel Karl Hendrickson's Administrative
Records, 2006-2010**

Series # CO-004

Processed by: K. Krattley
Date Completed: May, 2012

Salt Lake County Records Management & Archives
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Overview of Records

Creator:	Council
Title:	Legal Counsel Karl Hendrickson's Administrative Records
Dates:	June 2006 – March 2010
Series Number:	CO-004
Quantity:	12 cubic feet.
Arrangement:	Original arrangement, generally grouped by subject. Some subjects are represented in multiple boxes.
Abstract:	This series contains the administrative records of the legal counsel to the Salt Lake County Council.

Administrative Information

Access Restrictions:	Records are classified as public. However, the series may contain information protected by GRAMA. Staff will need to review prior to access.
Use Restrictions:	None.
Preferred Citation:	Record title; Box number; Legal Counsel Karl Hendrickson's Administrative Records; Salt Lake County Council; Salt Lake County Records Management & Archives, West Valley City, Utah.
Provenance:	Transferred from the legal counsel's office to the Archives in 2011.
Related Records:	

History Note

The office of the legal counsel to the Salt Lake County Council was created in the spring of 2006 with a legislative change creating the position. Karl Hendrickson was the first person to hold the position of legal counsel, and formally started work in June of 2006.

Scope and Content Note

The duties are to serve as legal counsel to the nine council members and the council staff. This includes:

- Drafting ordinances, policies, and legal opinions for members of the Council and staff;
- Giving legal advice to individual Council members and staff;
- Attending Council meetings and instructing the Council and staff on issues regarding open meetings and other related issues;
- Responding to GRAMA requests on behalf of the Council;
- Serving on various committees as assigned by the Council;
- Assisting the Council's legislative team during the state legislative session.